

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the Methodist Church, Mellor Lane, Mellor on Thursday 3rd October 2024 at 7.00 pm for the purpose of transacting the business itemised below:-

1. Apologies for absence.
2. To receive declarations of pecuniary or personal interest.
3. Adjournment for the Public session (max 5 mins per person) maximum 15 minutes.
Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.
4. Reports
 - 4.1 County Council – Cllr Schofield
 - 4.2 Borough Reports – Cllr Walsh
 - 4.2 MCA Liaison – Cllr Proctor
5. Governance
 - 5.1 Co-option
 - 5.2 Policy Update – Agree the Grants Policy 24/25 out of date *circulated prior*
 - 5.3 Consider and resolve future Meeting location and dates 24/25.
6. Approve Minutes
Approve the Minutes of 5th September by the Chair signing as a correct record.
7. Update on matters arising since the last Minutes not covered on this Agenda
8. Finance

Approve bank balances Lloyds Bank balance £75,208.39 NS&I War Memorial Scholarship Fund circa £1,200 unable to access at the time of the Agenda.

 - 8.1 Mellor War Memorial Scholarship Fund Chairty No. 526517 to resolve for the Clerk as the Proper Officer and RFO to be the contact for the Charity Commission to enable access to update the accounts as these are not currently accessible. Previously resolved for the Clerk to update the details of the NS&I account. Resolve for this to be the RFO Melanie Russell. It is currently in the name of the ex-assistant Clerk R. Moon.
 - 8.2 To receive the quarterly report in accordance with Financial Regulations.
 - 8.3 To approve Clerk contractual Overtime Payment
 - 8.4 Payments to approve
 - a. Easy websites 36.96 DD
 - b. LALC Clerk FOI Training £20 chq 001848
 - c. LALC Clerk VAT & New Clerk Training £70 chq 001849
 - d. SLCC Bookshop £142.40 chq 001850
 - e. Forest & Green Tree Services £1000 chq 001851
 - f. Clerk salary M Russell 1st Sept-30th Sept £866.84 chq 001852
 - g. Methodist Church Room Hire Sept £26.00 chq 001853
 - h. Playdale interim deposit payment £25,000 under the power Local Government Act 1972, Sched.14 para.27

Awaiting contact from HMRC for NI and Pension no contribution at this time
9. To consider any Planning Applications

Application 3/2024/0740 Brigadoon Saccary Lane Mellor BB1 9DW
Applications for full consent Proposed single-storey detached double garage with gym/leisure room attached. *Circulated prior*

Local Government Act 1972 Mellor Parish Council

Application 3/2024/0771 Land at Causeway Farm Longsight Road Osbaldeston BB2 7HZ
Outline planning application for up to 9,290sqm of employment development. (Use Class B2 - General Industrial and/or Use Class B8 - Storage and Distribution with access applied for off A59 Longsight Road (all other matters reserved). *Circulated prior*

10. To consider, debate and resolve any matters in relation to the Asset Register.
 - 10.1 War Memorial floor cleaning deferred from previous meeting. Path cleaning if required.
 - 10.2 Land off Mellor Brow opposite no. 29 requires extensive works and is also the subject of a complaint from a neighbour. To consider, debate required works and resolve to receive quotes.
11. To consider, debate and resolve any actions in relation to:
 - 11.1 Dog Bins – to purchase, agree siting and location around the Parish, emptying. JF
 - 11.2 Road Safety – to include update from Speeding Group that MPC has joined. JF item
 - 11.3 Flagpole at the War Memorial under the power Highways Act 1980, s144 JF item.
 - 11.4 Agree the purchase of defibrillator under the power Public Health Act 1936, s234 JP item
 - 11.5 Christmas Tree and base located at the Play Area. JP item
 - b. Lights for the tree - to purchase JP
 - c. Electricity supply for lights JP
 - d. Schools to participate in making decorations for the tree. Discuss equipment, costs and prizes. JP
12. St Mary's Garden's Play Area – REPF Grant Funding and Enhancements
 - 12.1 To consider any alterations to the previously resolved motion in the Minutes of 5th June 2024 item 13.3 where it was agreed to submit an application in accordance with the update of the Play Area Committee. To resolve to make a decision on the further costs involved.
 - 12.2 To consider and resolve further any previously agreed actions in relation to alterations to some of the existing equipment which have caused nuisance to residents.
 - 12.3 Consult with immediate neighbours of the park regarding the nuisance clause and planned enhancements.
 - 12.4 Formal Offer received 27/09/24 *circulated to Councillors prior*
 - 12.5 To resolve for the Clerk to sign for the Playdale order and agree the deposit invoice following the Offer of the REPF Grant under the power Local Government Act 1972, Sched.14 para.27
13. Remembrance Day and Wreath arrangements to be considered and approved.
14. Matters for information by Members for the next Agenda ONLY no discussion or debate Mellor Parish Council will next meet on 7th November 2024 at 7.00 pm location TBC

Dated 27th September 2024

Melanie Russell Clerk